Instructions for WTH XML File Validation

Complete the following instructions in order to validate your WTH XML returns:

1. Go to ATAP at https://atap.arkansas.gov/
2. Click on the "XML Return File Validation" hyperlink
3. Follow "Steps to Validate File" instructions

Common XML Validation Errors

Following error(s) found in the file: The element 'RTNFTR' has invalid child element 'TotalTaxpaid'. List of possible elements expected: 'TotalTaxPaid'.
Cause: Elements are case sensitive.
Fix: Enter element name correctly.

Following error(s) found in the file: The 'JanWth' element is invalid - The value '' is invalid according to its datatype 'USCurType' - The string '' is not a valid Decimal value.
Cause: There is a blank value in the **JanWth** column.
Fix: Enter a valid value in the column.

Following error(s) found in the file: The 'FilingPeriod' element is invalid - The value '2012-1-31' is invalid according to its datatype 'DateType' - The string '2012-1-31' is not a valid XsdDateTime value.
Cause: The date format should be 'yyyy-mm-dd'.
Fix: Fix the format of the value such as '2012-01-31'.

Following error(s) found in the file: The element 'RTNFTR' has invalid child element 'Overpayment'. List of possible elements expected: 'TotalEmployees'.
Cause: The element **TotalEmployees** is expected before the **Overpayment** element.
Fix: Enter the **TotalEmployees** element.

Important Notes:

- If you are an Annual filer, the values you enter for each month will not affect your **TotalWth.** However, you must enter a value in each month in order to upload the XML file.

Instructions for WTH XML Upload

Complete the following instructions in order to file your WTH XML returns each month:

1. Log onto ATAP at https://atap.arkansas.gov/
2. Select your WTH Account by clicking on the Account ID hyperlink
3. Click the "File" hyperlink for the period you want to file for
4. Click on the **Import** button on the sidebar
5. Click the **Choose File** button, navigate to the .xml file you saved above, and select it
6. Click the **Import** button
7. Verify the data by clicking either the "Repeating Row Table" or "Form-Style Entry" hyperlink
8. Click the **OK** button
9. Click the **Submit** button on the sidebar when ready